



KING COUNTY
CUSTODIAN
DEPARTMENT OF EXECUTIVE SERVICES
FACILITIES MANAGEMENT DIVISION
Hourly Rate Range: \$12.74 - \$16.15 (2003 Rates)
Job Announcement No.: 04GA3872
OPEN: 1/28/04 CLOSE: 2/04/04

WHO MAY APPLY: This position is open to all qualified employees on the County payroll who fall within the following categories: members of Service Employees International Union, Local 925 holding the same classification as the vacant position, career service employees, regular exempt employees, current probationary employees who achieved career service status in a previous position, and temporary employees. Bargaining unit members will receive first consideration. **This recruitment is an effort to fill one (1) career service position in the Facilities Management Division and to create a list of competitive candidates to fill similar vacancies in the Building Services Section that may occur throughout the year.**

WHERE TO APPLY: Required forms and materials **must** be sent to: **Recruitment Officer, Facilities Management Division, 500 - 4th Ave., Room 800, Seattle, WA 98104.** Application materials must be received by 4:30 p.m. on the closing date. (Postmarks are NOT ACCEPTED.) Contact Gary Atchison at (206) 296-0564 for further inquiries. **PLEASE NOTE:** Applications not received at the location specified above may not be processed.

FORMS AND MATERIALS REQUIRED: [A King County application form](#), resume and letter of interest detailing your background and describing how you meet or exceed the requirements are required.

WORK LOCATION: Primary work location is the King County Correctional Facility (downtown Seattle). Other work locations may include the Regional Justice Center (Kent), the King County Courthouse campus (downtown Seattle), and outlying County-maintained buildings.

WORK SCHEDULE: This position is overtime eligible. Full-time positions work a 40-hour week. Work shifts and hours may vary due to maintenance and project requirements.

PRIMARY JOB DUTIES INCLUDE: Employees in this job classification perform general custodial and floor care services, including:

- Sweep and wet-mop floors
- Vacuum and extract dirt from carpets
- Dust and polish furniture
- Collect and empty wastebaskets and outdoor trash cans and ash trays
- Clean mirrors, venetian blinds, light fixtures, windows, doors, walls, and drinking fountains
- Clean restrooms including toilets, sinks and shower stalls, and replenish towels, tissues and soap
- Sweep sidewalks
- Assist in keeping outside premises in an orderly condition
- Move supplies
- Unload and unpack shipments, and place stock on shelves

QUALIFICATIONS: At least two years of demonstrated building maintenance experience and/or training which gives evidence of the ability to perform the essential functions of this position, or any equivalent combination of education and experience. Demonstrated knowledge of basic janitorial cleaning techniques,

KING COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER. JOB ANNOUNCEMENTS ARE AVAILABLE IN ALTERNATIVE FORMATS FOR PERSONS WITH DISABILITIES.

(206) 296-5209 JOBLINE <http://www.metrokc.gov/ohrm/psd/openings.html> Website Address (206)-296-8535 TTY

and the use and care of cleaning equipment. Knowledge of basic cleaning chemicals and safety rules. Ability to follow verbal and written instructions, and lift, carry, move or handle up to 50 pounds on a regular basis. Demonstrated record of continuously reliable attendance.

NECESSARY SPECIAL REQUIREMENTS: Candidates must possess a valid Washington State Driver's License prior to appointment or the ability to travel throughout King County in a timely manner. The candidate selected for this position will be required to successfully pass a pre-employment physical examination, and may be required to pass a thorough DAJD background investigation.

UNION MEMBERSHIP: Positions in this classification are represented by Service Employees International Union (SEIU), Local 925.

CLASS CODE: 8665 SEQUENCE NUMBER: 60-8665-0180